

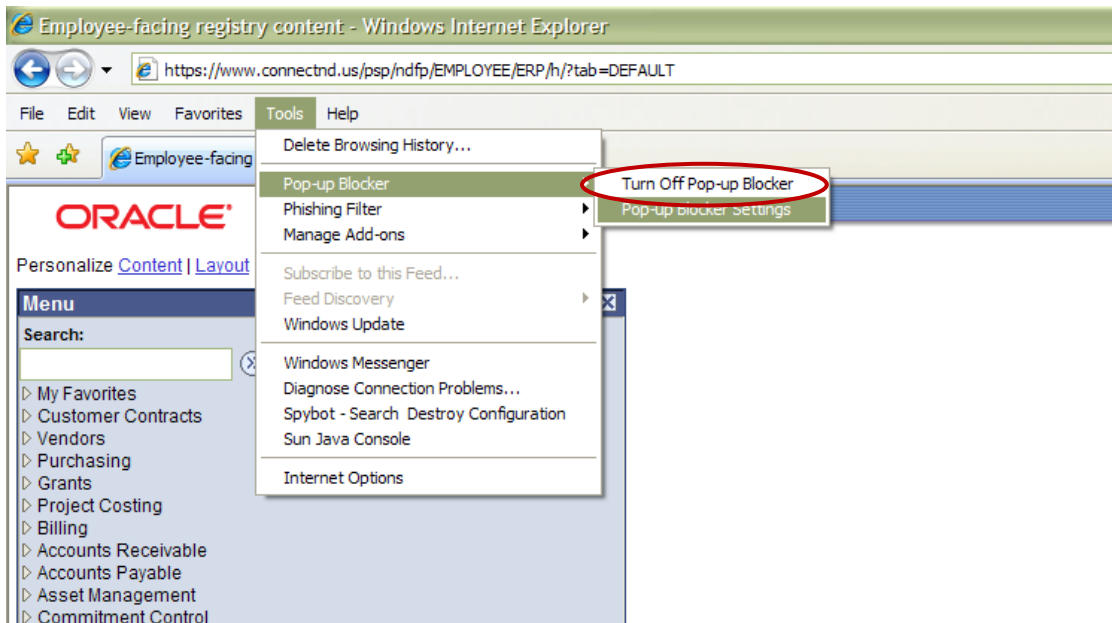
Pop-Up Blocker Settings

How do I verify my Pop-up Blocker settings?

PeopleSoft production web pages must be set to “allow” if you utilize the Pop-up Blocker features on your IE7 browser. The Pop-up Blocker does not allow “pop-ups” unless you provide the web address for exceptions. If your Pop-up Blocker is used, you must allow the browser to open the PeopleSoft production web pages.

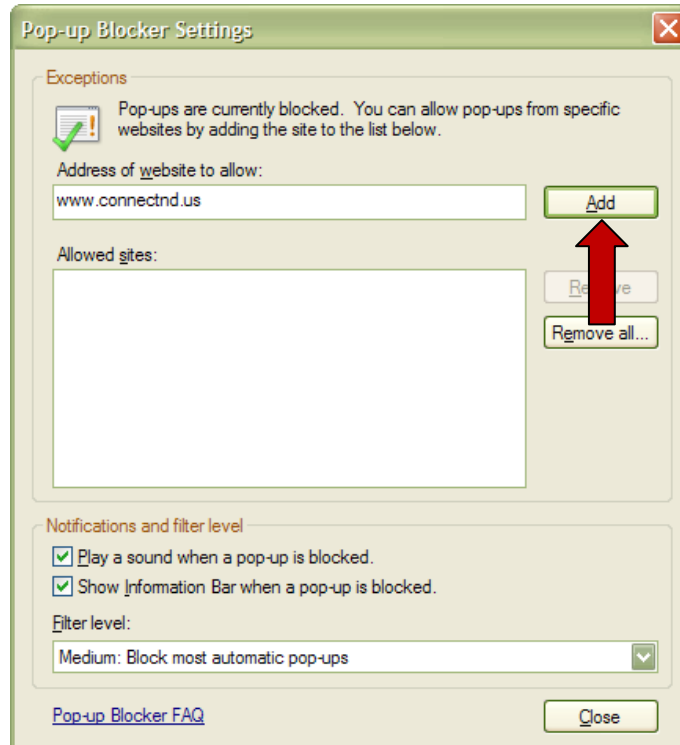
To allow pop-ups on the PeopleSoft production web pages, follow these instructions:

1. Log into the PeopleSoft Finance module.
2. On the main toolbar at the top of the page, select:
 - Tools
 - Pop-up Blocker
 - Pop-up Blocker Settings



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3. On the Pop-up Blocker Settings window, type the following web address: `www.connectnd.us` in the "Address of Web site to allow" box and click "Add."



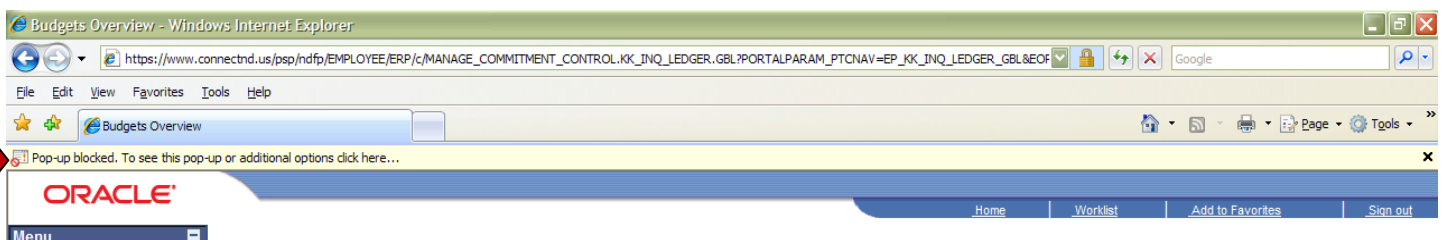
4. Follow step #2 for each web site listed below:

- *.ndsu.nodak.edu
- *.und.nodak.edu
- finprod.connectnd.us

5. Click "Close."

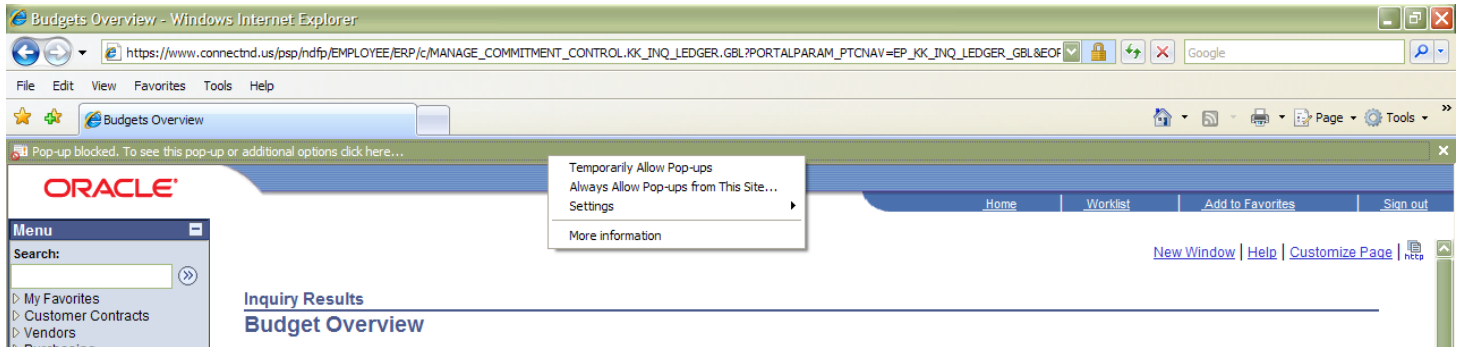
Your pop-up blocker has allowed pop-ups for the PeopleSoft production web pages.

If you continue to have problems accessing your reports, please check to see if the pop-up has been blocked. Usually a status bar (like the one below) will appear under the address bar of your browser window. If this yellow bar is present on the website you are trying to access, the pop-up has been blocked.



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As instructed, click the yellow bar for additional options.



You have the option to:

- Temporarily Allow Pop-ups
- Always Allow Pop-ups from This Site...
- Settings

Select either to temporarily or always allow Pop-ups.

Following these steps should allow you to gain access to the reports/inquiries and drill down features in PeopleSoft. If you continue to have trouble, please contact financequestions@mail.und.nodak.edu