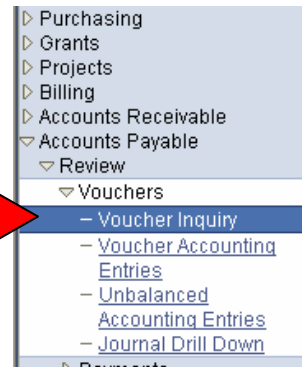


Vendor IDs

How do I find a Vendor ID?

- Navigation:
 - Accounts Payable
 - Review
 - Vouchers
 - Voucher Inquiry



Required Fields:

Voucher Inquiry

Search Criteria

From Business Unit: To Business Unit: From Voucher ID: To Voucher ID: Voucher Style:

From Invoice: To Invoice: Post Status: Approval Status: Voucher Balance:

SetID: From Vendor Short Name: To Vendor Short Name:

From Vendor ID: To Vendor ID: Vendor Location:

Voucher Date Type:

From Date: To Date:

Amount Rule: Voucher Gross Amount: Transaction Currency:

Max Rows:

Sort Criteria

Sort By: Sort Asc/Desc:

Display Currency Criteria

Business Unit = "UND01"

SetID = SHARE

Enter the name of the Vendor

Click the Magnifying glass for list of vendors

Search Results

Short Vendor Name	Name 1	Vendor ID	Default Location
GAFFANEYS-001	GAFFANEYS - MINOT	0000003618	MAIN
GAFFANEYS-002	GAFFANEYS - WILLISTON	0000003619	MAIN
GAFFANEYS-003	GAFFANEYS - GRAND FORKS	0000001074	MAIN
GAFFANEYS-004	GAFFANEYS FLORAL INC	0000012851	MAIN