
ACCOUNTING SERVICES
TWAMLEY HALL ROOM 115
264 CENTENNIAL DRIVE STOP 8356
GRAND FORKS ND 58202-8356
(701) 777-2771
FAX (701) 777-3948

DATE: July 15, 2009

TO: Administrative Support Staff

FROM: Allison Peyton, Director of Accounting Services

RE: Policy Change
 Mileage and In-State Lodging Rates

Change to Mileage and In-State Lodging Rates

Rates for mileage and in-state lodging were changed during the past legislative session. Both of these changes will take effect August 1, 2009. Senate Bill 2064, Section 1d allows the director of the Office of Management and Budget (OMB) to establish an in-state lodging rate not to exceed ninety percent of the rate established by the United States General Services Administration, (GSA), plus applicable state and local taxes. At the time of this writing, ninety percent of the GSA rate for lodging in North Dakota is \$63. The GSA may periodically change the rate for lodging and OMB will adjust the in-state lodging rate accordingly during the biennium.

Senate Bill 2064, Section 7, 1c changes the mileage reimbursement to that established by the United States GSA. At the time of this writing the rate was 55 cents per mile, however, the GSA may change the rate several times during the biennium.

Again, both of these changes will be effective for travel occurring August 1, 2009 and after.

If you have any questions please contact any of the following:
Bonnie Nerby, Accounting Services Auditor at 7-2966 or bonnienerby@mail.und.edu
Allison Peyton, Director of Accounting Services at 7-2968 or allisonpeyton@mail.und.edu