

## 2009-2010 Arts & Sciences DEADLINES

Action	Arts & Sciences Due Date
Changes to Tenure List	Monday, August 24, 2009
6 <sup>th</sup> year Tenure Faculty	Friday, September 18, 2009
Promotion	Friday, September 18, 2009
Academic Record Supplements	Friday, October 2, 2009
Graduate & Academic Staff Position Descriptions	Monday, September 28, 2009
Annual Report	Monday, October 5, 2009
09-10 Equipment List Update ( <u>if necessary</u> )	Friday, September 25, 2009
Student Technology Fee Proposals	TBA by Committee (est late October)
2 <sup>nd</sup> -Year Faculty	Friday, October 30, 2009
Developmental Leaves	Friday, October 30, 2009
Evaluations for <u>Fall Only</u> Graduate & Academic Staff	Wednesday, November 25, 2009
Adjunct Faculty List	TBA (est late November)
1 <sup>st</sup> -Year Faculty	Monday, January 4, 2010
Position Description for <u>Spring Only</u> Graduate & Academic Staff	Thursday, January 28, 2010
3 <sup>rd</sup> -5 <sup>th</sup> Year Faculty	Monday, February 1, 2010
Emeritus Nominations	Wednesday, February 24, 2010
Staff Performance Evaluations	TBA by HR (est February 26, 2010)
Tenured Faculty Evaluations (includes annual & triennial)	Friday, February 26, 2010
10-11 Equipment Requests	Friday, March 12, 2010
A&S Faculty Award Nominations	TBA (est mid January)
Student Tech Fee Requests	TBA by Committee (est late February)
Plant Improvement Project Requests	TBA (est late February)
Nominations for Chester Fritz Professors	TBA (est late February)
Evaluations for Graduate & Academic Staff (Spring & Academic Year)	Friday, April 9, 2010