

## 2008-2009 Arts & Sciences DEADLINES

Action	Arts & Sciences Due Date
Changes to Tenure List	Monday, August 25, 2008
Tenure	Friday, September 19, 2008
Promotion	Friday, September 19, 2008
Academic Record Supplements	Friday, October 3, 2008
Graduate & Academic Staff Position Descriptions	Monday, September 29, 2008
Annual Report	Monday, October 6, 2008
07-08 Equipment List Update ( <u>if necessary</u> )	Friday, September 26, 2008
Student Technology Fee Proposals	TBA by Committee (est late October)
2 <sup>nd</sup> -Year Faculty	Friday, October 31, 2008
Developmental Leaves	Friday, October 31, 2008
Evaluations for <u>Fall Only</u> Graduate & Academic Staff	Friday, November 28, 2008
Adjunct Faculty List	TBA (est late November)
1 <sup>st</sup> -Year Faculty	Monday, January 5, 2009
Position Description for <u>Spring Only</u> Graduate & Academic Staff	Thursday, January 29, 2009
3 <sup>rd</sup> -5 <sup>th</sup> Year Faculty	Monday, February 2, 2009
Emeritus Nominations	Friday, February 13, 2009
Staff Performance Evaluations	TBA by HR (est February 27, 2009)
Tenured Faculty Evaluations (includes annual & triennial)	Friday, February 27, 2009
09-10 Equipment Requests	Friday, March 13, 2009
A&S Faculty Award Nominations	TBA (est mid January)
Student Tech Fee Requests	TBA by Committee (est late February)
Plant Improvement Project Requests	TBA (est late February)
Nominations for Chester Fritz Professors	TBA (est late February)
Evaluations for Graduate & Academic Staff (Spring & Academic Year)	Friday, April 10, 2009