

A&S: Tenured Faculty Evaluation Checklist 2008-2009

**(to be submitted to the College office by the Department Chair or designee,
not by the faculty member being evaluated):**

Due Date: February 27th

Faculty Member Evaluated _____ **Date Submitted** _____

Please submit in order. And no sleeved materials please.

- _____ A&S Tenured and Tenure-Track Faculty Evaluation Checklist (***THIS FORM***)
- _____ A&S Tenured and Tenure-Track Faculty Evaluation Form (replaces UND Faculty Evaluation Form)
- _____ "Page 2" of all contracts (i.e., Position Description Forms) for the period under evaluation
- _____ October supplement (annual only)
- _____ Updated curriculum vita (triennial only)
- _____ Evidence of accomplishment in research/scholarship/creative activity and service (only provide copies of first page or title page of pubs and copy of program entry for presentations)
- _____ Evidence of accomplishment in teaching as follows:
 - _____ Department Statement on Teaching Evaluation Policy
 - _____ A&S Teaching Evaluation Documentation Worksheet
 - _____ Documentation of student evaluation of teaching ***in summary form*** (minimum of one semester yearly unless up for promotion, ***USAT summary or equivalent***)
- _____ At least two other source of evidence (Check all that were evaluated by Dept (* DO NOT SUBMIT ORIGINAL MATERIALS (ONLY SUMMARIES/REVIEWS) WITH THE FILE TO A & S).
 - _____ Candidate's narrative/self-evaluation of teaching
 - _____ Formal observation of teaching
 - _____ * Review of course materials
 - _____ * Review of student products
 - _____ Other (please specify) _____