

**NORTH DAKOTA UNIVERSITY SYSTEM  
PRIMARY NAME CHANGE REQUEST FORM FOR  
STUDENTS**

I hereby request that my primary name, as it appears on my human resource personal data record, be changed as indicated below. This change will appear on any human resource records created in the North Dakota University System after September 1982 and also converted to the ConnectND system after July 2004. **All primary name change requests must be accompanied by the corresponding legal documentation including an updated Social Security Card.** This request will only change the primary name on the human resource record. All changes to student academic records (legal name) must be made with the registrar's office.

**Complete  
Primary Name** \_\_\_\_\_

Last                                      First                                      Middle                                      Suffix

**Most Recent  
Primary Name** \_\_\_\_\_

Last                                      First                                      Middle                                      Suffix

**Other Former  
Names** \_\_\_\_\_

Last                                      First                                      Middle                                      Suffix

**Social Security Number** \_\_\_\_\_ **Birth Date** \_\_\_\_\_

**EMPLID** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

\_\_\_\_\_  
For HR Office Use Only

HR Office  
Approval \_\_\_\_\_ Date \_\_\_\_\_