

SUMMER 2006
EDL 503 – SEMINAR IN EDUCATIONAL LEADERSHIP:
DOCTORAL CAPSTONE (COHORT III)

INSTRUCTOR & CONTACT INFO: Jeffrey C. Sun
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OFFICE LOCATION: Room 207, Education Building, Centennial Drive

OFFICE HOURS: 30 minutes before each class meeting and the hour following the end of each class meeting as well as by appointment

MAILING ADDRESS: University of North Dakota
Department of Educational Leadership
Box 7189
Grand Forks, ND 58202-7189

COURSE DESCRIPTION

This course provides an opportunity for members of the cohort to reflect on the educational process and content, synthesize one area of the knowledge acquired through an organized forum, network further with colleagues in the cohort and the department faculty, and close the academic coursework experience through a structured, series of culminating activities.

COURSE EXPECTATIONS AND CLASSROOM ETIQUETTE

- *Attendance and Engagement:* Your contributions to class discussions, and your absorption and reflection during the interactive components of the course add to your overall learning as well as to others in the class. Thus, attendance and engagement are mandatory.
- *Preparation:* Your level of preparedness directly impacts the course dynamics; therefore, readings and other assignments should be completed prior to the course meeting. In addition, absent a valid excuse or prearranged agreement, late assignments will not be accepted.
- *Opportunity and Openness:* The classroom should be a safe place to express ideas, opinions, and beliefs. Indeed, academic criticisms and discussions are critical elements of the course; however, behavior that obstructs traditional norms of academic freedom and mutual respect are not acceptable. Similarly, class participation is encouraged; at the same time, consideration of others such as providing others time to speak and learn should be respected. In other words, please provide opportunities for others to join the discussion.
- *Devices and Disruptions:* Please silence cell phones, beepers, and similar gadgets during class meetings. If you are on-call or an emergency signal is given, please quietly step outside of the classroom to address the matter.
- *Food and Physical Environs:* The class meetings are quite long. Although there will be periodic breaks, there may be times when you need to use the restroom, eat a snack in-class, or stretch a bit more. These are understandable needs. I only ask that you move quietly, keep the room clean, and avoid

disrupting others. In addition, please feel free to provide me suggestions on how to make the physical environment and experience more comfortable.

- *Academic Integrity*: Adherence to academic norms and ethical standards is expected of graduate students. Emphasizing this point further, we wish to remind everyone to please properly attribute works (see also, Code of Student Life, Rule 3-3; Graduate Academic Catalog section on Academic Standards).

ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

The University will make reasonable accommodations for persons with documented disabilities. Students are encouraged to contact the Office of Disability Support Services. At the Grand Forks campus, you may reach the staff at 190 McCannel Hall or (701) 777-3425 v/tty. Services are available to students who are registered and submit appropriate documentation. As your instructors, we are happy to discuss specific needs with you as well.

COURSE EVALUATION/GRADING

50% Class Participation & Preparedness

50% Educators' Mini-Conference

SATISFACTORY 80-100%

UNSATISFACTORY 0-79%

Class Participation & Preparedness: Class participation and preparedness includes contributions to class discussions, analyses and syntheses of the readings, application of theories and concepts, as well as short, individually-based, in-class assignments.

If for some reason a student misses an activity or is unable to participate, alternative activities will be assigned to account for this grade component. These activities may include an academic research paper, report on research methodologies, a podcast of an individually designed workshop on administrative practices, or a book review based on additional outside readings. However, if a student misses several critical activities or is unable to participate in significant portions of the class, the student will be dropped from the roster or will be given an unsatisfactory grade. If this event occurs, the student should plan on enrolling in EDL 503 for Summer 2007 in Fargo or for Summer 2008 in Grand Forks.

Educators' Mini-Conference: A handout describing the Conference requirements and expectations is available on Blackboard. Briefly stated, the class will construct an Educators' Mini-Conference from the proposal submissions to the closing event. To evaluate performance, group ratings will be given by team members as well as scores from the course instructors.

REQUIRED COURSE READINGS

Teitel, L. (1997). Understanding and harnessing the power of the cohort model in preparing educational leaders. Peabody Journal of Education, 72(2), 66-85.

Barnett, B. G., Basom, M. R., Yerkes, D. M., & Norris, C. J. (2000). Cohorts in educational leadership programs: Benefits, difficulties, and the potential for developing school leaders. Educational Administration Quarterly, 36(2), 255-282.

ANTICIPATED SCHEDULE FOR THE EDUCATIONAL LEADERSHIP CAPSTONE COURSE

SUNDAY, JUNE 4

TIME	TOPIC	LOCATION & NOTES
3:00 – 3:30 pm	Course Overview	201 Education Building
3:30 – 4:00 pm	Small Group Discussion on Articles	
4:00 – 4:10 pm	Break	
4:10 – 5:30 pm	Class Discussion on Articles	
5:30 – 6:30 pm	Dinner	On your own
6:30 – 9:00 pm	Conference Proposal (Group)	

MONDAY, JUNE 5

TIME	TOPIC	LOCATION & NOTES
8:00 – 11:00 am	External Facilitators: Data Collection	Swanson 16-18 (focus group: Swanson 17)
11:00 am – 12:00 pm	Debriefing/Discussion	Swanson 16-18
12:00 – 1:00 pm	Lunch	On your own
1:00 – 2:30 pm	Educators' Mini-Conference Work Group Time	Swanson 16-18
2:30 – 3:00 pm	Process Deliberations and Final Comments	Swanson 16-18

SUNDAY, JUNE 25

TIME	TOPIC	LOCATION & NOTES
3:00 – 4:50 pm	Findings from External Facilitators	201 Education Building
4:50 – 5:00 pm	Break	
5:00 – 6:00 pm	Final Details about Educators’ Mini-Conference	
6:15 – end	Cohort III Gathering with Faculty/Staff	

MONDAY, JUNE 26

TIME	TOPIC	LOCATION
8:00 – 8:50 am	Check-in Welcome and Introductions	Swanson 16-18
8:50 – 9:00 am	Break	
9:00 – 10:00 am	Concurrent Session A (Higher Ed/K12)	
10:00 – 10:15 am	Break	
10:15 – 11:15 am	Concurrent Session B (Higher Ed/K12)	
11:15 – 11:30 am	Break	
11:30 am – 12:30 pm	Concurrent Session C (Higher Ed/K12)	
1:00 pm – 3:00 pm	Awards Luncheon	(Conference Committee to determine)