UNIVERSITY OF NORTH DAKOTA
Division of Student and Outreach Services

STUDENT FINANCIAL AID OFFICE
Stop 8371
Grand Forks, ND 58202
Telephone: (701) 777-3121

STUDENT EMPLOYMENT
EARNINGS CONTROL SHEET

This form is designed to be used as a record-keeping sheet for employers and student employees. It is important that both the employer and the student keep a record of the number of hours and the amount earned per pay period.

Student Name: _____ Social Security Number: _____

Period of Eligibility: From _____ To _____

Job Title: _____

Rate of Pay: $ _____ per hour. Earnings Limit: $ _____

Pay Period	Total Hours	Gross Earnings	Unearned Balance