

Using *CampusConnection*

CampusConnection allows you to view your account balance, view your financial aid, register for classes, drop and add courses, view your grades, and many more options. Your UserID and Password were sent to you when you were accepted for admission.

Log In To *CampusConnection*:

- ⇒ Connect to www.und.edu/dept/registrar/campusconnection/index.htm and click the "Log in" link on the side of the page
- ⇒ There is also a direct link on the UND homepage www.und.edu
- ⇒ Enter your UserID and password (your UserID is your Student ID, beginning with W)
- ⇒ If you don't have your User ID number and/or you forgot your password, go to the Menu bar located under Sign In and select "What is My User ID" and/or "Forgot My Password" and follow the instructions.
- ⇒ If you have not already done so, Claim/Activate your U-Mail account.
 - ⇒ Go to www.itss.und.edu. You will need your User ID (Student ID) number and your U-Mail Passphrase to access your account. If you forgot your Passphrase, go to "Forgot Your Passphrase" and follow the instructions. If you are a New User, click the "Claim Your Account" button under "Forgot Your Passphrase" on the page.
 - ⇒ If you have problems accessing CampusConnection or U-Mail after following the instructions above, please call the Help Desk at: 701-777-2222.

View Financial Aid

- ⇒ Click on Student Center, then View Financial Aid
- ⇒ Click on the aid year you wish to view (2010 for the 2009—2010 academic year)

Award Summary

- ⇒ This is a summary screen which shows financial aid award totals by year and by term.
- ⇒ Each financial aid award is listed, along with the amount offered for the year or term and the amount accepted by you.
 - ⇒ Most financial aid requires that you process your award offer by going to Accept/Decline Financial Aid and accepting the award before it can continue with the process. If you have done this, an amount would be listed in the Accepted column.
- ⇒ Click on Financial Aid Summary to view the Cost of Attendance and Family Contribution (EFC) information that was used to determine your financial aid eligibility.



Using *CampusConnection* Continued

View Scheduled Financial Aid Disbursement Dates

- ⇒ The Scheduled Disbursements screen shows the Net Amount (accepted amount minus any loan fees) that is scheduled to be disbursed for that term.
- ⇒ Please note that the Scheduled Disb Date is only the date that the disbursement process begins for the semester. If you have a financial aid hold or incomplete checklist, your aid will not disburse on that date.
- ⇒ You can click on the Account Inquiry link to find out what financial aid has actually disbursed.
- ⇒ Click Return to Award Summary

View Actual Disbursed Financial Aid

- ⇒ Go to Student Center, click on Account Inquiry link.
- ⇒ Click on the Activity tab.
- ⇒ When a financial aid award has been disbursed and posted to your account, it will be listed as a payment transaction.
- ⇒ The Financial Aid link at the bottom of the Account Activity Summary page brings you to the Scheduled Disbursements page where you can view pending disbursements.

View Holds (Service Indicators)

- ⇒ Go to Student Center, the Holds box is on the right side of the screen.
- ⇒ If you have a positive or negative service indicator, it will appear on this page with an explanation of the indicator and what (if anything) you need to do.
 - ⇒ An example of a positive service indicator is a FERPA release or a tuition/fee deferment
 - ⇒ An example of a negative service indicator is if you have a hold on your financial aid because you do not meet Satisfactory Academic Progress standards

View To Do Lists (Checklists)

- ⇒ Go to Student Center, the To Do List box is on the right side of the screen.
- ⇒ If you have an incomplete checklist, it will appear on this page with an explanation of what you need to do.
- ⇒ You will have a checklist to complete if you were awarded a Federal Perkins Loan or Federal Nursing Loan or if you were selected for the financial aid Verification process.
- ⇒ Incomplete checklists will affect your financial aid disbursement!

