

University of North Dakota  
Undergraduate Admissions  
Twamley Hall Room 205  
264 Centennial Dr. STOP 8357  
Grand Forks, ND 58202-8357  
U.S.A  
Telephone: +1 (701) 777-3821

**APPLICATION FOR ADMISSION FOR  
UNDERGRADUATE INTERNATIONAL STUDENTS**

(Page 1 of 2)

**A completed application includes:**

- \* This application form
- \* US \$35 application fee
- \* Official TOEFL or IELTS scores
- \* Certified high school transcripts
- \* Certified university transcripts
- \* A course-by-course evaluation with English translation of non-U.S. post-secondary credentials is required from any university outside of the United States
- \* Statement of Financial Responsibility (information provided must be no more than six months old at time of admission)

\_\_\_\_\_  
(Family Name as it appears on passport)      (First or Given Name)      (Middle Name)      Gender:  Female  Male

Mailing Address: \_\_\_\_\_  
(Street and Number-Required)      (Postal Code)      (City)

\_\_\_\_\_  
(Province/State)      (Country)

Permanent Home Address: \_\_\_\_\_  
(Street and Number)      (Postal Code)      (City)

\_\_\_\_\_  
(Province/State)      (Country)

E-mail Address: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_  
(Country Code-City Code-Number)

Place of Birth: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(City)      (Country)      (Month)      (Day)      (Year)

Country of Citizenship: \_\_\_\_\_

If you are currently in the U.S., what is your visa status? \_\_\_\_\_

Type of Visa applying for:  F-1  J-1  M-1

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Languages Spoken: \_\_\_\_\_

Emergency Contact Relationship: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
(Country Code-City Code-Number)

When do you plan to enter the University? \_\_\_\_\_ Term: (check one)  Fall  Spring  Summer  
(Year)

Have you taken the TOEFL or IELTS test? \_\_\_ Yes \_\_\_ No If not, indicate planned test date: \_\_\_\_\_

Have you completed ELS Language Centers Level 112? \_\_\_ Yes \_\_\_ No

What major do you wish to pursue? \_\_\_\_\_

What degree or certificate do you wish to pursue? \_\_\_\_\_

Names of all high schools and universities you have attended or are attending presently:

Name of High School(s)

Location (city)

Attended (from/to)

Currently enrolled?

Actual name of degree (diploma or certificate)

Date received or expected

Name of University(s)

Location (city)

Attended (from/to)

Currently enrolled?

Actual name of degree (diploma or certificate)

Date received or expected

The application deadlines for receiving all required application documents and the \$35 application fee:

**May 1 for fall semester**

**October 1 for spring semester**

**April 1 for summer session**

- To pay the \$35 application fee:
  - Send a check from a US bank, or money order payable to **University of North Dakota** in U.S. dollars.
  - Pay by credit card by calling the UND Student Account Services at +1.701.777.3911.
- All materials submitted in support of your application become the property of the University and cannot be returned or forwarded.
- All documents must be official.
- Transcripts must be certified by the awarding institution. If transcripts are not in English an English translation is required.
- If transferring from a college or university outside of the United States, a course-by course evaluation of non-U.S. post-secondary credentials is required.
- Students must request TOEFL or IELTS scores to be sent directly from the testing center to the University of North Dakota.
- If available, supply a photocopy of your passport.
- All documents must be sent to University of North Dakota Undergraduate Admissions. See address on the top of the application form.

Please indicate how you learned about UND: \_\_\_ Internet \_\_\_ Friend \_\_\_ Education Consultant  
 \_\_\_ Other (please specify) \_\_\_\_\_

Will you be applying for the First-Year Partial Tuition Waiver Scholarship for International Students? \_\_\_ Yes \_\_\_ No

**CERTIFICATION**

I certify that the information given in this application is complete and accurate to the best of my knowledge. If I am granted admission, I agree to be informed and knowledgeable about the United States Immigration and Naturalization Service regulations for international students and to comply with the regulations.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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**STATEMENT OF FINANCIAL RESPONSIBILITY**  
**INFORMATION**

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**Why do I need to provide proof of financial support?**

To apply for a student visa at a US consulate in your home country, you must receive a Form I-20 or DS 2019 from the University of North Dakota. A Form I-20 or DS 2019 can only be issued after you show that you have sufficient funds to support yourself for the duration of your studies.

**What is the minimum amount I must verify?**

UND will provide you with an estimate of expenses for the first academic year of your degree program. This is the minimum amount of guaranteed funds that you must document in order to be issued a Form I-20 or DS 2019 and includes tuition and fees, room and board, books and supplies, and personal expenditures (e.g. clothing, laundry, etc.).

**Does UND have scholarships available for international undergraduate students?**

Yes, the University of North Dakota offers a First Year Partial Tuition Waiver Scholarship for international undergraduate students.

For information and application form please visit: <http://www.und.edu/dept/oip/documents/UNDFirstYearScholarshipIS.pdf>

**What documents do I need to provide proof of financial support?**

- **If you are supporting yourself with personal funds:**  
You must provide a letter from your bank indicating that you have the necessary funds available to support yourself. **The letter must be on bank letterhead, and must be signed by a bank official indicating a specific amount of funds available.**
- **If you are being supported by your parents and/or other sponsor:**
  - a) The sponsor must complete and sign the attached "Statement of Financial Responsibility - Affidavit of Support" indicating that he/she agrees to provide you with the necessary funds to support your educational expenses.  
AND
  - b) The sponsor's bank must provide a letter verifying that the necessary funds are available. **The letter must be on bank letterhead, and must be signed by a bank official indicating a specific amount of funds available.**
- **If you are being supported by a government agency, private foundation, bank credit line or other agency:**  
You must provide a copy of the award letter. If the loans do not completely cover the amount required for the issuance of a Form I-20 or DS 2019, the difference must be made up according to the regulations shown above.
- **If you are the recipient of a scholarship/ fellowship:**  
You must provide a copy of the award letter. If the scholarship/ fellowship does not completely cover the amount required for the issuance of a Form I-20 or DS 2019, the difference must be made up according to the regulations shown above.

**May I use a combination of the above resources?**

Yes, you may.

**Where do I need to send my financial support documentation?**

University of North Dakota  
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**Who can I contact for questions?**

Undergraduate Admissions at:  
Phone: +1 (701) 777-3821  
E-Mail: undadmissions@mail.und.edu

or

Office of International Programs at:  
Phone: +1 (701) 777-4231  
E-Mail: internationalstudentadvisor@mail.und.edu

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**STATEMENT OF FINANCIAL RESPONSIBILITY**  
**REQUIRED FORM**

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*If you are supporting yourself please attach an official bank letter. If you are being supported by your parents and/ or a sponsor please provide an official bank letter and the “Statement of Financial Responsibility – Affidavit of Support”. If you are sponsored by a private or government agency, attach an official copy of your award. If you are a recipient of a scholarship or fellowship, please provide the award letter or identify the specific support source. The immigration form I-20 or DS-2019 cannot be issued until we receive these documents. Information provided must be no more than six months old at the time of enrollment. Please see “Statement of Financial Responsibility - Information” for additional information.*

1. \_\_\_\_\_ Gender:  Female  Male  
 (Family Name as it appears on passport) (First or Given Name) (Middle Name)

2. Will any dependent family members accompany you to the University of North Dakota?

Family Name	Given Name	Date of Birth	Country of Birth	Country of Citizenship	Relationship

3. Sources and amounts of financial support for each year. (Indicate amounts in U.S. dollars)

- a. **Personal Funds**..... \$ \_\_\_\_\_  
 (Enclose official Bank Letter)
  - b. **From Parents and/or Sponsors** ..... \$ \_\_\_\_\_  
 (Enclose official bank letter and “Statement of Responsibility - Affidavit of Support”)
  - c. **Financial Aid from Government Agency, Private Foundation, Bank Credit line or Other Agency** (Enclose award letter) ..... \$ \_\_\_\_\_
  - d. **Scholarships and Fellowships** ..... \$ \_\_\_\_\_  
 (Enclose award letter or identify specific support source)
  - e. **Other Financial Resources**..... \$ \_\_\_\_\_  
 (Enclose supporting documentation)
- Total Support for First Year at University of North Dakota**..... \$ \_\_\_\_\_

I certify that the information given in this application is complete and accurate to the best of my knowledge. If I am granted admission, I agree to be informed and knowledgeable about the United States Immigration and Naturalization Service regulations for international students and to comply with the regulations.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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**STATEMENT OF FINANCIAL RESPONSIBILITY**  
**AFFIDAVIT OF SUPPORT for Parents and/or Sponsors**

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I, \_\_\_\_\_, certify that I am able and willing to provide (*name of student*) \_\_\_\_\_ who is my (*relationship*) \_\_\_\_\_

\_\_\_\_\_ the minimum amount of \$ \_\_\_\_\_

payable in U.S. dollars for his/her tuition and fees, room and board, books and supplies, and personal expenditures for the academic year beginning (*date*) \_\_\_\_\_ at the University of North Dakota.

Enclosed are supporting documents of my financial resources.

Printed Name of Parent or Sponsor \_\_\_\_\_

Signature of Parent or Sponsor \_\_\_\_\_

Address of Parent or Sponsor \_\_\_\_\_

Telephone number of Parent or Sponsor \_\_\_\_\_

**Return completed forms to:** *University of North Dakota  
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**FIRST-YEAR PARTIAL TUITION WAIVER  
SCHOLARSHIP FOR INTERNATIONAL STUDENTS**

**GUIDELINES FOR ELIGIBILITY**

(Page 1 of 4)

- Student must be a new (first-year at UND) full-time *undergraduate* degree-seeking international student taking courses on the Grand Forks campus.
  - Exchange student status does not meet this requirement
- Student must be being billed at the full non-resident tuition rate and must not be receiving any other tuition support or waivers. Students from Manitoba or Saskatchewan, Canada, are not eligible for the First-Year Partial Tuition Waiver Scholarship due to prorated tuition and fees they already receive.
- Student must have an F-1 student visa in valid status with the Department of Homeland Security.
- Student must complete a minimum of 12 credit hours the first semester and enroll in a minimum of 12 hours the second semester.
- To retain the scholarship for one year, students must
  - remain in compliance with the Student Financial Aid Satisfactory Academic Progress Policy earning a minimum institutional cumulative grade point average of 2.50
  - be in good financial standing at UND
  - have been active in student activities through the Office of International Programs, participating in such programs as the International Organization, Speakers Bureau, Thursday Night Cultural Series, and Feast of Nations. A *Service Hours Report* is due in the Office of International Programs on or before the last day of final exams for each semester. A minimum of 15 hours of service each semester is required for scholarship eligibility.
- Undergraduate student may receive this partial tuition waiver scholarship only for the first two semesters of enrollment at UND and only for a maximum of \$3,000. After their first two semesters at UND, all international undergraduate students become eligible to apply for our regular Undergraduate International Student Tuition Waiver Scholarships on a competitive and need-based basis.

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**FIRST-YEAR PARTIAL TUITION WAIVER  
SCHOLARSHIP FOR INTERNATIONAL STUDENTS**

**APPLICATION FORM**

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To apply for the **First-Year Partial Tuition Waiver Scholarship for International Students** (undergraduate students only), please complete this form, sign and return it to Undergraduate Admissions. Please read the **Guidelines for Eligibility** BEFORE applying for this scholarship.

**1. General Information**

\_\_\_\_\_ Gender:  Female  Male  
(Family Name as it appears on passport) (First or Given Name) (Middle Name)

Mailing Address: \_\_\_\_\_  
(Street and Number-Required) (Postal Code) (City)

\_\_\_\_\_  
(Province/State) (Country)

**2. Information For Scholarship Consideration**

A) List leadership qualities that you demonstrated as a student and in other settings:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B) List other activities in which you have been involved, for example honorary organizations, civic groups, or volunteer work:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Certification**

I certify that the information given in this application is complete and accurate to the best of my knowledge. If I am awarded the scholarship, I agree to be informed and knowledgeable about the United States Immigration and Naturalization Service regulations for international students and to comply with the regulations.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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**SERVICE HOURS REPORT**

**GUIDELINES**

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For each semester at UND that you receive a *First-Year Partial Tuition Waiver Scholarship for International Students*, you must submit a SERVICE HOURS REPORT along with a signed VERIFICATION OF SERVICE FORM for each Service Event completed. All forms are due to the Office of International Programs on or before the last day of final exams. A minimum of 15 hours of service each semester is required for scholarship eligibility.

**QUALIFIED SERVICE HOURS ACTIVITIES**

1. STUDENT ORGANIZATIONS

- International Organization (IO) and other intercultural student organizations
- IO Sponsored Events

2. ON-CAMPUS

- Active participation in International Education Week
- Active participation in providing an International Night as part of the Thursday Night Cultural Series
- Taking part in the New International Student Orientation
- Class/Organization/Residence Hall Presentations
- Other campus international cultural events

3. OFF-CAMPUS

- Speakers' Bureau: speaking to schools, civic organizations, or religious groups about your culture
- Volunteering at local schools, clubs, etc.

**NON-QUALIFIED SERVICE HOURS ACTIVITIES**

- Any PAID activity

**\*\*\* If you are unsure if an event or opportunity to present will qualify or not, please contact the Office of International Programs for clarification before claiming service hours.**

**VERIFICATION OF SERVICE FORM**

(duplicate as needed for each Service Event)

Completed this form for each Service Event you are claiming on your SERVICE HOURS REPORT. The person in charge of each activity (professor, RA, ISA or other organization officer) must sign this form to verify the type and duration of your cultural sharing service.

Student Name: \_\_\_\_\_

Title of activity: \_\_\_\_\_

Date of Service: \_\_\_\_\_ Number of Hours Served: \_\_\_\_\_

Name of person in charge of activity: \_\_\_\_\_

Signature of person in charge of activity: \_\_\_\_\_

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## SERVICE HOURS REPORT

### FORM

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Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_

Semester of Service Hours: Fall 20\_\_\_\_ or Spring 20\_\_\_\_

This report is due to the Office of International Programs on or before the last day of final exams for each semester. Each Service Event must be supported by a signed **Verification of Service Form**. A minimum of 15 hours of service is required for scholarship renewal.

Service Event	Date of Service	Number of Hours	<i>Verification Attached</i>	
			Yes	No
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				