

---

## Check Endorsement Stamps

---

Revised: 11.02.05

Those departments that accept payments by check should use a stamp to restrictively endorse checks received. The following wording for the stamp is acceptable:

For Deposit Only  
Alerus Financial  
Grand Forks, ND  
University of North Dakota  
"Your Department Name"

### PROCEDURES:

Endorsement stamps may be purchased by the department at a vendor of their choice. If you have any questions regarding this policy, please contact the Cash and Investments Manager, Accounting Services Office, at #7-4575.