

**University of North Dakota**  
**Research Council Meeting**  
**Date: Friday, January 18, 2008**  
**Time: 3:08 – 3:49 p.m.**  
**Memorial Union, River Valley Room**  
**Minutes**

Members in Attendance: Harmon Abrahamson, Bob Gallager, Mark Hoffmann, Linda Hurst-Torgerson, Gary E. Johnson, Art Jones, Lynn Kubeck, Barry Milavetz, Jim Petell, Richard Schultz, and John Watson.

Members Absent: Julie Anderson, Bishu Bandyopadhyay, Joey Benoit, Alice Brekke, Holly Brown-Borg, Patrick Carr, Sharon Carson, Gerald Combs, Rick Duquette, Tom Erickson, Gerald Groenewold, Tom Hill, Jon Jackson, William T. Johnson, Steven Light, Glenda Lindseth, , Peter Meberg, Charles Moretti, Leon Osborne, Tom Petros, Kathryn Rand, David Schmidt, George Seielstad, Mary Ann Sens, Jeffrey Stamp, Wilbur Stolt, Klaus Thiessen, Mary Wakefield, Greg Weisenstein, Kara Wettersten, and H. David Wilson.

Dr. Johnson called the meeting to order at 3:08 p.m.

- I. Approval of the minutes: Harmon Abrahamson moved to accept the November 30 minutes as corrected by Lynn Kubeck. The third sentence under reports, Northern Tier Up-date should read “At the request of Internet2, UND has been asked to provide research vision and how to tie in, to affect networking.” The motion to accept the minutes as corrected was seconded by Mark Hoffmann and was unanimously passed by the Council.
- II. Announcements:
  - A. URC IT Subcommittee Meeting Re: Cyberinfrastructure Planning – Lynn Kubeck stated that the IT subcommittee is planning to meet at least once each semester. The committee will develop a cyberinfrastructure plan that will be a part of the over-all IT Plan for the University. This overall IT Plan which includes research will be incorporated into the University Strategic Plan.
  - B. Federal Demonstration Partnership (FDP) Up-date – Dr. Milavetz stated that the FDP cooperative is addressing changes to policies that will impact how universities manage federal research grants. He hi-lighted the following four areas that could potentially impact UND; web site <http://www.grants.gov/> , a portal to search for grant opportunities and facilitate grant submissions, is not user friendly and may require more lead time; an NSF mandated initiative will require all faculty and individuals working on a grant to demonstrate they have attended a course or training session on responsible conduct in research; a format and submission process up-grade of the grants.gov portal effective June 1, 2008; and implementation of the Federal Funding Accountability and Transparency Act (FFATA) will require quarterly government reporting of federal financial assistance and expenditures to a public searchable website.

- C. **New Item:** Dr. Milavetz reminded the Council members that UND has a three-year membership with FoundationSearch, a leading on-line source of fundraising, grant opportunity information. He went on to say that two licenses have been obtained for each college through each Dean's office. Dean Covington who is familiar with the program conducted the first workshop to "train the trainers" on the use of the <http://foundationsearch.com/> web site. Dr. Milavetz will report to the Dean's Council that people are trained and are available to help faculty utilize the program. He will encourage the Dean's to inform their faculty members of this tool to access funding opportunities.

### III. Reports:

- A. **Sponsored Awards YTD:** Dr. Milavetz reported a slight decrease in proposals submitted from last year, indicating we are at about maximum the number of proposals that can be generated from the faculty. The increase in the dollar amount of the proposals indicates that larger proposals are being submitted probably due in part to the increased cost of doing research. The number of awards was also down from last year at this time. Dr. Milavetz indicated that it was too early in the fiscal year to make an assessment of the decrease in the amount of the awards.
- B. **Grants & Contracts Expenditures YTD:** Reporting for Mr. Schmidt, Dr. Milavetz stated that the grant and contract expenditures are higher this year than at the same time last year. He reminded the Council that expenditures occur about six months after the award and therefore the expenditures are where we would expect them to be.
- C. **EPSCoR:** Dr. Johnson reported that the EPSCoR Research Infrastructure Improvement proposal in the amount of \$15 million for five years was submitted on January 4, 2008. He indicated that the NSF EPSCoR Program Director for North Dakota, Dr. Ed Galindo, has left NSF to return to the University of Idaho. He went on to say that as of yet, UND has no word on a replacement. Dr. Johnson announced that the Graduate Student Research Assistantship (GSRA) solicitation was distributed January 16 and has a due date of March 26.
- D. **IP Report:** Dr. Petell announced to the Council that an office name change from Technology Transfer and Commercialization to Intellectual Property Commercialization and Economic Development was made to better reflect the work being undertaken. Conducting U2 classes along with direct personal contact with the departments will raise the awareness of the office function on campus. Dr. Petell went on to say that the membership of the Invention Disclosure Committee (IDC) has been broadened to include the College of Nursing. Dr. Petell announced the First Annual IP Awards Ceremony will be held on March 13, 2008, to recognize inventors and provide recognition awards in the areas of invention disclosures, applications, and issued patents/registered Trademarks. He stated that further ceremony details will be published through the Vice President's office.
- E. **URC-ITC:** Dr. Schultz reported that the URC Information Technology Committee will meet next month to assist in the cyberinfrastructure planning.
- F. **CIO:** Lynn Kubeck indicated that the legal agreement between NDSU, UND and the ND Information Technology Department (ITD) for Northern Tier has been signed and the process now is to activate the optic fiber. She indicated that the Grand Forks to Fargo phase is the only north/south piece that is complete. It is anticipated that the Grand Forks to Winnipeg and the Fargo to South Dakota portion will happen when

the connection to Minneapolis is made. Ms. Kubeck stated that a request has been forwarded to the legislature for reoccurring operating funding.

G. GPB Up-date: Dr. Hoffmann reported that the monthly meetings of the genomics, proteomics and bioinformatics group will continue through spring. An invitation for an outside speaker has been planned. Dr. Hoffmann indicated that group discussion included the possibility of UND offering an undergraduate biochemistry degree.

IV. Old Business: There was no old business.

V. New Business:

A. Matters Arising: Dr. Milavetz reported that two NSF MRI proposals have been submitted.

VI. Adjournment: The meeting was adjourned at 3:40 p.m.

Minutes recorded by Rosemary R. Thue