

Student Account Services

Checklist For Family



Request that your student assign you as an Authorized User to his/her Campus Connection Account

- a. As an Authorized User you are able to:
 - 1. View your student's account in Campus Connection
 - 2. Make online payments to your student's account
Paying on-line by E-Check is FREE and it posts to your student's account immediately!
 - 3. Receive monthly E-bills
- b. Navigation for student to assign an Authorized User:
 - 1. In Campus Connection:
Campus Finances>View Statements/Pay Online Now>Authorized Users
 - 2. Once in the online payment system, select "Authorized Users" and follow the steps to add an authorized user
 - 3. Be sure that your student gives you the last four digits of his/her student ID#. You will need this for verification purposes when you log in

All Spring 2010 Campus Connection charges are due on the first day of class: January 11, 2010

- a. Check account balance on Campus Connection.
- b. A late fee of up to \$200 will be charged to the account if tuition and fees and room and board are not paid in full by January 27, 2010.
- c. See Student Account Services website for more information regarding payment of tuition and fees and important dates and deadlines: www.und.edu/dept/studentaccounts

Payment Options

- a. Pay online using your authorized user access for Campus Connection
 - i. To pay online log into your student's Campus Connection account and select **Campus Financials > View Statements/Pay Online Now**
 - ii. Online payments post to your Student's Campus Connection account immediately
 - iii. Payment options include:
 - a. E-check - paying by electronic check is FREE!
 - b. Credit Card and Debit Card (MasterCard, American Express, and Discover); there is a 2.75% convenience fee if paying by credit card or if paying by debit card.
- b. Other payment options include:
 - i. Pay in Person at Student Account Services by cash or check only.
Must provide valid photo ID.
 - ii. Mail payment to UND Student Account Services, Twamley Hall, Room 204, 264 Centennial Drive Stop 8373, Grand Forks, ND 58202-8373.

Remind your student to select his/her refund preference using the UND Pride Card

- a. Ensure that your student does NOT throw away the UND Pride Card. The student will need the UND Pride Card to select his/her preference for receiving excess financial aid and other refunds. The UND Pride Card will be mailed to the student's HOME address in Campus Connection.
- b. Remind your student to select a refund preference using the UND Pride Card by going to **www.undpridecard.com**. Refund options include:
 1. Direct Deposit to student's existing bank account
 2. Deposit to a "OneAccount" with Higher One
- c. For more information, please visit our website at **www.und.edu/dept/studentaccounts** or visit **www.undpridecard.com**

Remind your student to update his/her HOME address in Campus Connection

- a. It is very important for UND to have current contact information.
- b. UND Pride Cards will be mailed to your student's HOME address.

Spring 2010 Student Finance Calendar

January 11, 2010:	All Spring 2010 Campus Connection charges due
January 21, 2010:	Last day to withdraw from all regular academic session enrollment and receive a 100% refund of tuition and fees; last day to receive a refund for dropped classes
January 25, 2010:	Financial Aid Disbursement begins
January 27, 2010:	Last day to pay and avoid a late fee; last day to enroll in UND's Monthly Payment Plan; last day to request UND bill a 3rd party for current term charges
February 10, 2010:	Last day to apply for ND Resident Tuition Rate
February 22, 2010:	Last day to withdraw from all regular academic session enrollment and receive a 75% refund of tuition and fees; there are no refunds for dropped classes at this time
February 25, 2010:	Student Financial Aid Deferment Exceptions Expire; last day to pay and avoid a late fee of up to \$200 for those students previously granted deferments
March 25, 2010:	Last day to withdraw from all regular academic session enrollment and receive a 50% refund of tuition and fees, there are no refunds for dropped classes at this time
March 26, 2010:	Partial Refunds for withdrawal from UND no longer available

Student Account Services
264 Centennial Drive Stop 8373
Twamley Hall, Room 204
Grand Forks, ND 58202-8373

Phone: 701-777-3911
Fax: 701-777-6300

studentaccounts@mail.und.edu
und.edu/dept/studentaccounts

Office Hours:
Mon, Wed, Thurs, Fri:
8:00am - 4:30pm

Tuesday:
9:00am - 4:30pm

Payments Accepted:
8:15am - 4:00pm