

**VICE PRESIDENT FOR FINANCE AND OPERATIONS  
EMPLOYEE OF THE YEAR 2009  
NOMINATION FORM**

The Vice President for Finance and Operations Employee of the Year Award is presented to an employee in the Vice President for Finance and Operations Division who exhibits a positive attitude and courteous and responsive demeanor and who performs his or her duties and responsibilities in such an exceptional manner as to provide quality services to customers in support of the missions of the VPFO Division and the University of North Dakota.

All staff employees, except the Vice President, employed in a department within the Division of Finance and Operations are eligible for nomination. The Vice President for Finance and Operations will make the final selection and will present the award by mid-December each year. **Nominations should be submitted to reach the Vice President for Finance and Operations Office, 314 Twamley Hall, Stop 8378, no later than Friday, November 27, 2009.**

I nominate \_\_\_\_\_ whose title is \_\_\_\_\_  
(Name) (Title)

And who works in \_\_\_\_\_ for the VPFO Employee of the Year Award.  
(Department)

Why I believe this employee meets the award criteria (additional pages may be attached):

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Relationship to nominated employee