

UNIVERSITY OF NORTH DAKOTA
Intellectual Property Committee
Minutes of Meeting
November 12, 2002

Present: David Pierce, Richard Schultz, Kathy Smart, Brad Myers, Judy Reike, Lori Swinney

1. The meeting was called to order. The minutes of Oct 22 and Nov. 5th were approved. Change of Date to Nov 5 was noted.
2. Kathy Smart reported back on the process for submitting recommendations:
 - Draft is submitted to the Registrar's office, who submits it to the Senate Executive Committee.
 - Following review of the Senate Executive council, this group will determine if and when it will go on the Senate agenda.
 - Senate and Executive Committee Timelines provided by the Registrars office were reviewed. The IP Committees previously agreed upon timeline of after the Christmas holidays still seemed appropriate for a submission of a draft to the Senate Executive Committee.
 - There is a University Senate Committee Manual committee handbook on the web for members who are interested.
<http://www.und.nodak.edu/dept/registrar/senate/index.html>
 - In consultation with Chuck Evans, it was determined the version of UND copyright policy we would use would be from the faculty handbook on the web.
3. The committee discussed the locations that house information about IP. It was decided all sources in which the policies are published or reside (faculty handbook, etc.) need to be identified for the committee.
4. The Committee continued to review the copyright section of the faculty handbook from and began revising as a group. At the close of the meeting Kathy Smart and Lori Swinney agreed to compile the SBHE and existing UND policy into one document for the next group writing session.
5. Chuck Evans, Associate Legal Counsel, will attend next weeks meeting.
6. The next IP meeting will be held Tuesday, Nov 18, at 3:00 p.m. in Robertson 108.
7. Meeting adjourned at 4:10 p.m.

Minutes summarized by
Kathy Smart