



**Board of Directors
October 31, 2004
Fargo YMCA**

General Chair Gerry Pfau called the meeting to order at 10:00 AM. Gerry introduced the new board members and roll call was taken. Board members present were: Gerry Pfau, Marilyn Stumpf, Keith Maetzold, Scott Barry, Mark VanLishout, Jerry Hahn, Andy Wolf, and Dylan Nitzkorski. Amy Schmidt was not present for roll call but arrived later during the meeting. Board members absent were: Dan Cerkoney, Ione Sautner, and Jeff Steele.

There were no corrections or additions to the minutes of the last meeting. Scott Barry made a motion to approve the minutes. Mark VanLishout seconded the motion. The motion was approved.

Treasurer's Report:

The reports are set up in Quickbooks. Keith Maetzold distributed and reviewed the financial reports. The first statement was the Balance Sheet as of September 30, 2004. Keith had received additional funds not stated on the balance sheet which increased the LSC net income by \$1063. Keith also presented the Profit & Loss statement. He indicated that the LSC had a very good year with net income close to \$7000. Keith reviewed the budget for 2005 which was distributed. The coaches travel fund was not budgeted for 2005. Interest income was an excessively large amount that was not accurate but is used to balance the statement with prior years. Mark VanLishout made a motion to approve the financials as presented. Scott Barry seconded the motion. The motion was approved. Keith Maetzold then presented the Budget Overview for Oct. 2004 through Sept. 2005. The main topic discussed was the Coaches travel expense, which is accumulating as a large amount. Coaches use this as reimbursement when they attend a national meet. This helps the coach to attend these meets without a club having to pick up all the cost. Instead of funding it as a set amount, it was proposed to change it to a budget line item.

The meet fees budget will be changed to \$8600 and the state meet registration fine would be deleted to \$0. The amount budgeted for Zones will also stay the same even though they will be at Grand Forks. Some anticipated additional costs for Zones would be for extra housing and possible extra nights of lodging.

General Chair Report and Report of Correspondence:

Gerry Pfau had nothing to report at this time.

Board Member Reports:

Administrative Vice Chair: The administrative vice-chair was not present at the meeting.

Senior Vice Chair:

Mark Vanlighthout had reimbursement requests from swimmers for \$1477.20. These were for 5 athletes who attended national meets. The LSC had budgeted \$750.00 for meet expenses for sectionals and up. Part eight of the LSC policy stipulates that we pay for entry fees and transportation for swimmers with maximum payment not to exceed \$300 per swimmer per season. Keith Maetzold made a motion to pay the entire amount of \$1477.20 requested since the LSC had the available money this year rather than the budgeted amount of \$750. Scott Barry seconded the motion. The motion was approved. It was also noted that the LSC would still go by the budgeted amount in future years since the travel expenses may not always be able to be fully funded by the LSC depending on its financial condition.

Zones will be held August 5-8 in Grand Forks. RRVY will be the host team. Mark is looking at busing to transport swimmers around Grand Forks. Lodging has been tentatively planned at the dorms of the University. Mark is also lining up chaperones.

Age Group Vice Chair:

Scott Barry reported that we are one of three out of 56 LSCs that do not follow a preliminaries/finals format at our state meet. The board discussed some aspects of this format. Cons would be that it would make a longer day for coaches and finding enough officials could also be a problem. Pros are that swimmers would get used to the format used at higher level meets and sessions would be shorter. It was decided to pursue this topic at the house of delegates meeting. Scott also reported that North Dakota was one of the few states that do not offer the 500 for 10 & Unders.

Scott also addressed the topic of moving records to a separate position. That is one of the most time consuming aspects of his position. Record holders are recognized at the end of the season. Scott made a motion to separate records from age group chair. This would make a new position as Records chair. The motion was seconded by Jerry Hahn. The motion was not approved. The Age Group Vice-Chair does have the authority to recruit an assistant to help with this task if needed.

Registration Chair:

Amy Schmidt would like to implement electronically registering athletes using team manager software. This would cut down the number of errors caused by manually entering the swimmers information by more than one person. Registration chairs will send the file to Amy when all of their swimmers have been registered. Also, before each meet the meet manager will be responsible for sending the meet backup file to the registration chair so she can verify that they are actually registered by USA Swimming. Meet managers are responsible for letting only registered swimmers participate in their meet. The registration chair would let the meet manager know of any swimmers that are

not eligible to swim that particular meet. Registration chairs are encouraged to handle registrations in a timely manner and submit them to Amy Schmidt as soon as possible. This would reduce the occurrence of fines at the State Meet. Swimmers do not have to be registered for an approved meet.

Technical Chair:

The technical chair was not present at the meeting.

Safety Chair:

Jerry Hahn deferred his report to the afternoon session.

Secretary:

Marilyn Stumpf reminded clubs to send their updated directory information to her. All correspondence will be sent via e-mail unless specifically requested to mail. Also, please check current information for changes or misprints.

Coaches Representative:

The coaches representative was not present at the meeting.

Athlete Representatives:

The athlete representative's reports were deferred to the afternoon session.

Nomination Committee for Election of Board of Review Members for Spring 2005:

The committee for election of Board of Review Members will be Nancy Haunz, Sara Hills, Rod Bachmeier, and Juli Nissen. Board members not eligible to run again are Richard Lefever, Kim Wangler, Bill Borchert and alternate Craig Johnson.

Nomination Committee for Election of Board of Directors Offices for Spring 2005:

Positions open for election are:

General Chair – Gerry Pfau, eligible to run again (1st term was to finish out MaryAnne Lustgraaf's term), Treasurer – Keith Maetzold, eligible to run again, Technical Chair – Ione Sautner, eligible to run again (1st term was to finish out Gerry Pfau's term), Age-Group Vice Chair – Scott Barry, not eligible to run again, and Safety Chair – Jerry Hahn, eligible to run again. The committee for election of Board of Directors will be Mark Vanlighthout, Marilyn Stumpf, Amy Schmidt, and Dan Cerkoney. Mark Vanlighthout will chair this committee. Anyone knowing of interested candidates may contact any of these individuals.

Old Business:

Scott Barry has been working with a representative from Wyoming to establish a Quad Meet with Wyoming, Montana, and South Dakota. A possible location would be Gillette, WY. Tentative dates would be the last weekend in March or first weekend in April. The top 4-5 swimmers in each event from the State Meet would qualify to attend this meet. This would give swimmers the opportunity to compete against swimmers they normally wouldn't compete against. Details are still being worked out. The LSC would like clubs to let Gerry or Scott know if this is a meet their swimmers would be interested in.

Athlete representatives will also contact swimmers to determine their interest in this type of meet.

Meeting adjourned at 12:00 Noon.