



UND STAFF SENATE MINUTES

July 12, 2006

2:30 pm – 3:00 pm

Skalicky Hall – Room 211

- 1) Meeting called to order by President Kent Streibel at 2:30 pm.

Members Present: Members Present: Valeria Becker, Chad Bushy, Gail Colwell, Rick Ellis, Maura Erickson, Suzanne Gandrud, Corey Graves, Janice Hoffarth, Kayla Hotvedt, Teckla Jacobson, Connie Jones, Vern Kary, David Knittel, Cindy Knudson, Mark Kobe, Brenda Lanes, James Laturus, Diana LeTexier, Loren Liepold, Gerry Nies, Doug Osowski, Sarah Owens, Sara Peters, Becky Reid, Brenda Schill, Susan Schostag, Nikki Seabloom, Dave Senne, Linda Skarsten, Keith Skoglund, Dianne Stam, Dennis Stangl, Kent Streibel, Morgan Stroh, Julie Sturges, Ray Tozer

Members Absent: Fawn Behrens-Smith, Brenda Cole, Patrice Giese, Tod Gohl, Joneen Iverson, Judy Jahnke, Kathy Krostue, Angie Morgan, James E. Riley, Cheryl Saunders, Jay Smith, Eric Tweton

Ex-Officio: Diane Nelson

- 2) **Minutes:** *Nikki Seabloom moved, Gail Caldwell seconded, to approve the minutes of the June 14, 2006, Staff Senate Meeting. Motion Carried.*
- 3) **Treasurer's Report:** Corey Graves, Treasurer, handed out July treasurer's report. Corey will have information on the acquiring a new CD by next Executive Committee meeting.
- 4) **Staff Senate Committee Reports:** (Please remember to provide a written report to the secretary prior to this meeting.)
- a. **Bylaws/Election:** Gerry Nies, Chair, reported.
 - i. Sarah Owens attended the latest new senator orientation.
 - ii. Gerry gave a reminder to all senators to sign up for at least one committee.
 - iii. The committee is working on clarifying who can nominate and who can vote for Staff Senators. The bylaws are not clear on these two issues. Two senators are still needed in the technical band.
 - b. **Executive Committee:** Kent Streibel, President, reported.
 - i. The committee met on June 28, 2006.
 - ii. Becky Reid is the new chair for the Fundraising/Scholarship Committee.
 - iii. We are still looking for volunteers for the one position on the Bookstore Committee.
 - iv. Nikki Seabloom has accepted the position on Budget and Planning. Sarah Owens has accepted the seat on the University Senate along with Kent and Joneen. Jim Riley and Jim Laturus have accepted the positions on the Traffic Committee.
 - v. Staff payroll deductions for the scholarship fund can be arranged by calling Gail at the payroll office. She works from 8:00am until noon.

- c. **Fundraising/Scholarship:** Becky Reid, chair, reported.
 - i. The committee met 10:00 Wednesday, June 21 at the MU Alumni Room.
 - ii. The fundraisers that the committee will do this year are the cookbook, donut sales, and 31 Days of Glory.
 - iii. Next meeting will be at 10:00 am, Tuesday, July 18 at the MU Alumni Room.
- d. **Legislative:** Eric Tweton, Chair, absent. No report.
- e. **Public Relations:** Dennis Stangl, Chair, reported.
 - i. The committee met on July 11, 2006.
 - ii. The committee is interested in developing a Staff Senate sponsored assistance program for UND staff.
 - iii. Volunteers needed for the Homecoming and Potato Bowl parades to ride or walk behind the float. Scholarship recipients and their families will be contacted to participate in the parades.
 - a) *The Public Relations Committee moved to participate in the Homecoming and Potato Bowl parades. Motion Carried.*
 - b) *The Public Relations Committee moved to develop a survey to collect data on UND staff needs. Motion Carried.*
- f. **Staff Development Program:** Joneen Iverson, Chair, Absent. Did not meet.
- g. **Staff Recognition:** Dave Senne, Chair, reported.
 - i. A reminder to all staff to nominate someone for the Governor's Award. The forms are located on the COSE web site.
 - ii. Three events are planned for State Employee Recognition week. The events will be on Monday, Wednesday, and Friday in the third week of September. The specific events are back in committee for review on July 19, 2006.

5) **Old Business:** none

6) **New Business:**

- a. Cookbook Update: The committee has 317 recipes and needs another 383 for the cookbook.
 - i. *The Fundraising and Scholarship Committee moved to continue collecting recipes and to postpone the print date of the cookbook until next year to coincide with the 125th Anniversary of UND. Motion carried.*

7) **Other Committee Reports:**

- a. **Bookstore Advisory Board:** Did not meet. Representative needed. Janice Hoffarth volunteered to fill the position.
- b. **Budget & Planning Committee:** Kent Streibel, Joneen Iverson, and Nikki Seabloom. Next meeting August 1, 2006.
- c. **Chester Fritz Auditorium Advisory Board:** Val Becker. Did not meet.
- d. **Council of State Employees (COSE):** Dave Senne- Committee meets July 26, 2006 in Dickinson
- e. **Key Policy Committee:** Brenda Cole, Absent.
- f. **Traffic Committee:** Susanne Gandrud, Jim Laternus, and Jim Riley, did not meet.
- g. **University Senate:** Kent Streibel, Joneen Iverson, and Sarah Owens- Meets in September.

8) **Open Discussion and/or Announcements:** Diane Nelson reviewed the state program on the cost savings idea. It could be worth \$2000.00. Campus will experience a planned power outage on July 27,2006 from 2:00pm-10:00pm. Fifty buildings will be involved in this outage.

9) **Adjournment**

a. Dave Senne moved. Linda Skarsten seconded to Adjourn. Motion Carried.

Respectfully submitted,
Rick Ellis- Secretary
UND Staff Senate

Next meeting: August 9, 2006, School of Medicine, Rm 1370- United Hospital Lecture Hall