

*The University of North Dakota
Staff Senate*

DENIM DAY POLICY

Since the UND community represents a wide variety of beliefs and convictions, we cannot entertain requests from political, religious, or reproductive rights organizations.

An agency applying for denim day funds must:

- provide services to our local community (Grand Forks and immediate surrounding area near our UND main campus);
- have been in operation for at least one year;
- have a written statement of its purpose and functions;
- have a constitution and/or set of adopted bylaws which clearly define the organization, its objectives, duties, authority and responsibilities of its governing body;
- be incorporated as a not-for-profit agency which may legally conduct business in the states of North Dakota and Minnesota;
- comply with and enforce all state and federal rules, regulations and laws against discrimination;
- have an unpaid board of directors that has clear lines of authority and holds regular meetings;
- provide upon request a current audit by an independent certified accountant;
- maintain records in accordance with the current standards of accounting and financial reporting for voluntary health and welfare organizations.

Our agency fulfills the requirements as listed above Yes No

Date _____

Name of Agency _____

Representative's Name _____ Title _____

Save the form first, complete all information, and save the completed form again. Email as an attachment to cheri.williams@email.und.edu, fax to 701-777-3866, or mail to the following address by November 15th.

Cheri Williams, Chair
Staff Senate Denim Day Committee
University of North Dakota
2901 University Avenue Stop 7112
Grand Forks ND 58202-7112

The Denim Day Charity Selection Committee will review this application and you will be notified of its status. Depending on the number of applications received, some applicants may not receive funding. Priority will be given to those organizations that provide basic needs, such as food, shelter, and clothing.

For further information, please feel free to contact Cheri at 777-2121 or via e-mail at cheri.williams@email.und.edu.

*The University of North Dakota
Staff Senate*

**DENIM DAY
APPLICATION FOR FUNDING**

**ALL INFORMATION MUST BE TYPED OR LEGIBLY WRITTEN
AND CONFINED TO THIS TWO-PAGE FORM.**

Agency _____

Director _____

Complete Address _____

Phone Number _____ E-Mail Address _____

501(C) (3) # or Federal Tax ID# _____

Form completed by _____ Title _____

1. Will the funds received from this request provide services to the Greater Grand Forks community?

Yes _____ No _____

2. Does your organization as a whole provide basic needs, such as food, shelter, and clothing?

Yes _____ No _____

3. How will your agency utilize any funds received from UND's Denim Day? (please be specific)

4. What is your projected budget as it relates specifically to Question No. 3? \$ _____

5. What is your agency's mission statement and what are the specific services you provide?

6. Approximately how many people did you serve last year:

Locally (Grand Forks) _____ Statewide (North Dakota) _____ Nationally _____

7. What portion of your agency's services/funds are disbursed:

Locally (Grand Forks)	_____ %
Statewide (North Dakota)	_____ %
Nationally	_____ %
Total:	<u>100</u> %

8. What percentage of your agency's budget depends on:

Donations	_____ %
Grants	_____ %
Federal and/or State Funds	_____ %
Other	_____ %
Total:	<u>100</u> %

9. What percentage of your agency's funds are spent on:

Direct Client Services/Programs	_____ %
Salaries/Benefits	_____ %
Operating Expenses (facilities, utilities, supplies)	_____ %
Other	_____ %
Total:	<u>100</u> %